

"LITCHFIELD AREA JOB POSTINGS"

5/15/2026

Compliments of Your Litchfield Job Center

"Be humble. Be hungry. But always be the hardest worker in the room."

Dwayne "The Rock" Johnson



Join Our Team!

The Litchfield Police Department is seeking certified and non-certified candidates for police officer positions.

Starting Salary: Non-Probation: \$65,716; Certified: Up to \$68,250
9 Paid Holidays • 40-Mile Residency • Retirement Pension
12 Hour Shifts with every other weekend off
Assigned patrol vehicle (take home if residing in 62056 zip code)
Step increases at years 2, 3, 4, 5, 10, 12, and 20
Uniforms/Equipment provided
K-9 officer • Full-Time Investigator
Member South Central Illinois Drug Task Force
School Resource Officer • S.O.S. Vehicle Theft Task Force

Applications available at the Police Department and online at www.cityoflitchfieldil.com
Questions can be sent to rcarpenter@cityoflitchfieldil.com.

HELP WANTED

The Journal-News is looking for a part-time ad compositor, Monday through Friday 9 a.m. to 1 p.m. at Hillsboro office. Experience is required in ad design. For more information, contact Mary Herschelman at journalnewsmary@gmail.com or call 217-532-3933.

VACANCY NOTICE

Hillsboro Community Unit School District #3

Position: Junior High School Cheerleading Coach
Qualifications: Knowledge of and previous participation in cheerleading cheer coaching, or pom squad. Ability to collaborate with athletic director/coaches, and administration.
Job Description: Instruct cheer squad in standard techniques, including knowledge of and appropriate use of cheers, dance, stunts, and pom. Develop and teach quarter-time cheer/stunt routines. Manage finances uniforms, and fundraising activities. Identify effective camps and chaper one team members in these events.
Starting Date: Beginning 2026-2027 School Year
Salary: Per HUEA Contact Extra-Curricular Salary Schedule B
<https://www.hillsboroschools.net/school-board/exclusive-bargaining-contracts/2024-2028-huea-contract>
Submit Résumé/Transcripts/Certificates/Letters to:
Adam Haston, Principal; Hillsboro Junior High School; 909 Rountree Street; Hillsboro, IL 62049; email to: ahaston@hillsboroschools.net
Due by: May 29, 2026

We do not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age or handicap.

HELP WANTED

The Village of Taylor Springs is accepting applications for a Part-Time Maintenance Worker. For more information and to obtain an application please stop by Village Hall at 626 E Main Street, call 217-532-3354, or visit our website at <https://taylorspringsil.com/job-opportunities/>

VACANCY NOTICE

Hillsboro Community Unit School District #3

Position: General Science Teacher at HHS
Overview: Hillsboro High School is seeking a dedicated and engaging General Science Teacher to join our team. The ideal candidate will inspire students to explore scientific concepts, develop critical thinking skills, and apply their learning to real-world situations. This position involves teaching a range of science courses at the high school level and fostering a positive, inclusive classroom environment.
Qualifications: Valid Illinois Professional Educator's License with endorsement to teach Secondary Science.
Salary/Benefits: Starting salary for 26-27 school year as per schedule agreement with Hillsboro Unit Educations Association. Exclusive Bargaining Contracts / 2024-2028 HUEA Contract. Benefits include health insurance, tuition reimbursement, and district-paid TRS contribution.
Application Due Date: Open until filled
Start Date: August 2026
How to Apply: Please email a letter of interest, district application (see website), résumé, 3 letters of reference, and transcripts to blipe@hillsboroschools.net or mail to Blake Lipe, Principal; Hillsboro High School; 522 E. Tremont St.; Hillsboro, IL 62049; 217-532-2841
We do not discriminate against any employee or applicant for employment because of race, religion, sex, national origin, age or handicap.

CITY OF LITCHFIELD Water Service Technician Position

The City of Litchfield has an opening for a Water Service Technician position. This position will work with the Street Department. The Water Service Technician shall be responsible for maintenance of residential and commercial water service distribution lines on City right-of-way. He/she shall be responsible for the maintenance of City water distribution lines, fire hydrant replacement or installation, and water valve repair or installation.

He/she shall be responsible for reading water meters and the shutting off and turning on or off water at the direction of the City Clerk's office. A full job description is available for review at www.cityoflitchfieldil.com.

The position requires a valid Illinois driver's license. This position's starting pay is \$20.17/hour with an increase after three months. Benefits include IMRF retirement, health, dental, vision insurance and additional coverage options. Residency within 40 miles of the intersection of State and Union is required within 180 days of hire.

Applications will be accepted at the City Administrator's Office located at 120 E. Ryder, Litchfield. This position will be open until filled.

CITY OF LITCHFIELD Machine Equipment Operator 1 Position

The City of Litchfield has an opening for a Machine Equipment Operator 1 position. This position will work within the Street Department. The position MEO 1 duties shall include but are not limited to performing all levels of manual labor, use of trucks and tools to maintain sewer and water transmission lines, work in open manholes and trenches and complete preventative maintenance of equipment. A full job description is available for review at www.cityoflitchfieldil.com.

The position requires a standard driver's license and obtaining a Commercial Driver's License Class A with air brake endorsement within 90 days of hire, validation on heavy equipment operation within two years of hire. Must be able to lift 80 lbs. This position's starting pay is \$20.17/hour with an increase after three months. Benefits include IMRF retirement, health, dental, vision insurance and additional coverage options. Residency within 40 miles of the intersection of State and Union is required within 180 days of hire.

Applications will be accepted at the City Administrator's Office, located at 120 E. Ryder, Litchfield. This position will be open until filled.

CITY OF LITCHFIELD RECORDS & ACCOUNTS PAYABLE CLERK

This position will be responsible for accounts payable duties, which include filing invoices, data entry, processing payments, coding expenses within the general ledger, and distribution of checks for the City of Litchfield. The position will also assist with the filing and keeping of City records.

The position is based out of City Hall, 120 E. Ryder, Litchfield, IL 62056. The working hours for this position will be Monday through Friday from 8:00 am-5:00pm.

This position's starting pay is \$20.17/hour with an increase after three months. Benefits include IMRF retirement, health, dental, vision insurance and additional coverage options. Residency within 40 miles of the intersection of State and Union is required within 180 days of hire.

To apply for the position, please visit www.cityoflitchfieldil.com or go to City Hall, 120 E. Ryder. Additional information can be provided by contacting the Mayor's Office at 217-324-8151. The position will be open until it is filled.

CLERICAL WORKER

Montgomery County Highway Department is seeking a qualified individual to fill a full-time position as a Clerical Worker. Interested individuals can view the application form and job responsibilities at www.montgomerycountylil.gov or can call 217-532-6109 for more information. Send a completed application to:

Montgomery County Engineer
11159 Illinois Route 185
Hillsboro, IL 62049

Applications will be accepted until filled.

The Village of Irving is seeking a Part-Time Chief of Police

For more information, please call
Lori Murray @ (217) 533-4601

Employment

Technical & Trade

AGERS HEATING and Cooling
now hiring for Service Techni-
cian. Prefer some working
knowledge of HVAC. Mt. Olive
location. 217-999-2071