

CEO Board Meeting Minutes
April 17, 2025

Board Chair Doug Donaldson called the meeting to order at 5:01 p.m.

Roll Call by Introduction and Sign-In Sheet.

In-Person:

Robert Schafer
Doug Donaldson
Matt Jones
Marsha Mueller
Larry Schmidt
Chris Casey
Tony Wiggins
Ben Beckwith
Earlene Castleberry
Andy Ritchie

Quorum Present

Approval of Minutes

Doug Donaldson asked the board to approve January 16, 2025, meeting minutes included in the meeting packet.

Motion: It was moved by Robert Schafer, seconded by Larry Schmidt to approve January 16, 2025, CEO Meeting Minutes as presented. All votes aye. Motion carried.

CEO Consortium Board Overview & Membership Discussion

Matt Jones presented the CEO Consortium Board Report. Matt stated that the six county board chairs have been appointed. Five of the six have appointed proxy's, but Morgan County has not appointed a proxy. Earlene Castleberry is the new Greene County Chair.

Matt presented the presented the proposed PY 25 meeting schedule dates to the board. Matt asked the board for a motion to approve the schedule as presented.

Motion: It was moved by Larry Schmidt, seconded by Robert Schafer to approve the PY 25 Meeting Schedule as presented. All votes aye. Motion carried.

The monitors were here in the last week of February. The monitors had some minor findings and one of the findings was that the accounting code be shown on the travel sheet. Ben is putting this policy in place and updating the forms. Finding #2, is a programmatic issue, regarding Paid Worksite Evaluations not being documented as needed and Chris is working to create a form to resolve this issue. Matt will do a formal response to the findings letter. Matt went over Core” A” Services and the Performance Measures Reports included in the meeting packet. Matt explained the 15 Performance Measures and the meet or exceed standard and the fail one, fail all policy. Matt explained that out of 22 LWIA’s no one is currently meeting all of the measures. We have until the end of June to meet the measures. The IDES Reports are included in the packet. Matt covered the success story submitted by Patti Sellers in the Morgan County Office. The success stories are also posted on the WCDC website. Matt stated that he and Chris attended the National Association of Workforce Boards Forum in Washington D.C. Matt stated that AI was a hot topic. The Jacksonville Office will be moving at the end of June or July. The Carlinville Office has a new Senior Worker through National Able and her name is Connie Oppen. Ben, Matt and Chris are contractual management staff and are up for annual review. Matt went over the Supplemental Grant, how it works and who it serves, and is focused on incumbent worker training projects with local manufacturers.

Fiscal Officer’s Report

Fiscal Officer Ben Beckwith went over the active grants, budgets and what has been spent to date. Ben reported that the Illinois Homeless Grant is just getting started. The 1E Rapid Response Grant has six active participants. Ben hopes to have the 1E Rapid Response Grant spent out this fall. Ben presented the 4 Key Financial Metrics found on page 3 of the Fiscal Report, Ben explained the 80% Obligations, meeting the Adult and Dislocated Worker Obligations, behind on the Youth Obligations which will even out with the Summer Youth Paid Work Experience Program. On page 13 Ben explained the breakouts by county and the 3 funding streams by county. Ben and Matt explained the Projected Overhead Costs and how this funding works. The four offices rents are calculated in the overhead portion of the budget.

Program Manager's Report:

Chris directed the board to the LWIA 21 CEO and LWIB Program Oversight Charts included in the packet. The Oversight Report reflects customers served, exits and follow-up. Chris explained the exit and follow-up procedures. Chris stated that there are 63 active, 90 exited and 74 participants that have completed follow up. The reports also include the Program Breakdowns by Education Provider, Paid Work Experience, etc. Chris stated that the WCDC website will be two years old in May.

WCDC and WDB Chair Reports:

Matt Jones presented the WCDC and WDB Chair updates. Included in the meeting packet are the Meeting Minutes from the WCDC February 20, 2025, Meeting and the February 27, 2025, Workforce Development Board Meeting Minutes. Matt informed the board of the participants mileage changes under consideration. The next WCDC Board meeting is May 15, 2025, and the next Workforce Development Board meeting will be May 22, 2025.

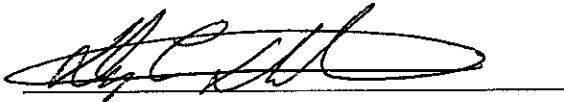
Public Comment

No Public Comment

The next CEO Consortium Board Meeting will be July 17, 2025 at 5:00 p.m.

Adjournment

Motion: It was moved by Larry Schmidt, seconded by Robert Schafer to adjourn, at 5:45 p.m. as presented. All votes aye. Motion carried.



Board Chair Signature

7-17-25

Date