

CEO Board Meeting
January 18, 2024

Board Chair Doug Donaldson called the meeting to order at 5:02 p.m.

Roll Call by Introduction and Sign-In Sheet.

Roll Call:

Robert Schafer
Doug Donaldson
Matt Jones
Marsha Mueller
Larry Schmidt
Chris Casey
Tony Wiggins
Betty Scheldt

Remote:

Ben Beckwith
Brad Zeller
Bobby Orman

Approval of Minutes

Doug Donaldson asked the board to approve the 10/19/2024 meeting minutes included in the meeting packet.

Motion: It was moved by Larry Schmidt, seconded by Robert Schafer to approve the October 19, 2024, CEO Meeting Minutes as presented. All votes aye. Motion carried.

CEO Consortium Board Overview & Membership Discussion

Matt Jones went over the organizational charts included in the meeting packet; the LWIA 21 Organizational Overview Chart, CEO Consortium Board, WCDC Board, WDB Board and Staff Structure. Michael Wankel is new Morgan County Chairman. Brad Zeller will be Michael Wankel's Proxy. Vicki McElroy is the new Workforce Development Board Member from Illinois Laborers & Contractors JATP. Jennifer Miller is no longer the IDES representative and IDES will appoint a new member to the board. Matt briefly explained the organizational charts included in the meeting packets, including that WCDC is a Not-for-Profit Agency and acts as the fiscal agent for WIOA grant funding. The WCDC Board has a couple of current vacancies: Shelby County has 2 openings and an "At Large Membership" is available. Staff Organizational Chart; Kate Fox was hired 11/16/2023 as the new Career Specialist in the Carlinville Job Center. Chairman Orman from Shelby County asked the other

CEO's how they make appointments to the WCDC Board. Doug Donaldson stated he has two county board members appointed. Macoupin County Chair, Larry Schmidt, inquired as to who Macoupin County has appointed to the Workforce Development Board, Matt explained the difference between the boards and the appointment processes.

The board updated the slate of officers. Doug Donaldson is Chair and Robert Schafer is Secretary. Larry Schmidt volunteered to fill the Vice-Chair vacancy. Current officers are Doug Donaldson - Chair, Larry Schmidt - Vice-Chair and Robert Schafer - Secretary.

Executive Director's Report

Matt presented the Performance Measures Report included in meeting packet. Matt went over the measures and the Fail, Meet, and Exceed Outcomes. Matt stressed the Fail One, Fail All concept of Performance. Matt noted the Youth, Adult, and Dislocated Measures are still at Fail, it is still early in the process with time to raise these measures. The North Greene H.S. youth program will change the youth numbers in the next few months. Doug Donaldson asked if the measures were met in the past few years and Matt stated all measures have been met or exceeded the last two program years. Matt went over the "Core A Services" Report and explained the services by individual office. IDES Labor Market Reports are also included in the packet. The newspaper articles introducing Morgan County Chair Michael Wankel and Jacksonville area nursing graduates articles are also included in the meeting packet. Matt explained the "Paid Leave For All Workers Act" and this has been incorporated in the Personnel Policy. Robert Schafer asked if his county clerk would be required to track this new policy and Matt stated that whoever does payroll is responsible to track the accrued hours, etc. Also, WCDC is implementing Incumbent Worker Training with Reynolds in Jacksonville and Ronk Electrical in Nokomis. Matt, Ben and Chris have met with the DCEO lead monitor and up to five monitors will be here the week of February 20, 2024 for 2-4 days. The Local Plan, Regional Plan, Service Integration, MOU, One Stop Operator Agreement and One Stop Certification are all due this year by 6/30/24.

Fiscal Officer's Report:

Fiscal Officer Ben Beckwith directed the board to page 2 of his report, which is a breakdown of the current funding. Ben directed the board to page 3 of the Fiscal Report and went over the PY 21 modification. Ben went over the current grants, QUEST and Supplemental Grants. Ben also reviewed the Key Financial Metrics, 80% Obligations, Adult & Dislocated Direct Training, Youth Work Experience, Youth In-School & Out-Of-School, Budgets, Obligated Budgets, and Projected Overhead Costs Reports, all of which are included in the meeting packet. Ben

explained that the county budgets are a blueprint created for the career specialists and funds could be transferred within the counties on an as needed basis.

Program Manager's Report:

Chris directed the board to the LWIA 21 program overview charts included in the packet. The Oversight Report reflects customers served and Chris explained the exit and follow-up procedures. The reports also include the Program Breakdowns by Education Provider, Work Experience, etc. Chris has been working on policy changes and preparing for the upcoming monitoring visit. WCDC will be implementing policy for CDL truck driver training. Chris is also wrapping up the Talent Pipeline Management (TPM) training.

WCDC & WDB Chair's Report

Catherine Williams, WCDC Chair, reported that the board approved the Participant Mileage increase from .40 to .45 per mile with the \$50.00 daily cap remaining. In case of a Government Shutdown, the Agency has a \$100,000 Line of Credit in place. Two "At Large" Memberships open on the WCDC Board. Reporting for Dan Bates, WDB Chair, Matt Jones reported on the items covered at the November 15th, 2023 meeting and also on the upcoming presentation at the next WDB board meeting by Dr. David Lett with the SCI Regional Training & Innovation Center.

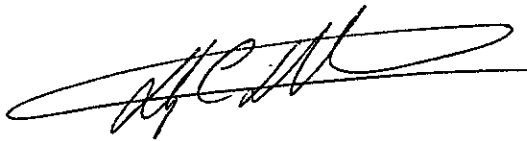
Public Comment

The CEO Board commended Matt, Ben, and Chris on the transparency of the reports and the positive changes to the organization. Matt Jones thanked Marsha and Betty for the meeting preparations. Brad Zeller also thanked staff and the CEO's for the progress/improvements that have been made in the last two years. Matt stated that five of the six counties were represented at the meeting this evening.

The next CEO Meeting will be April 18, 2024 at 5:00p.m.

Adjournment

Motion: It was moved by Tony Wiggins, seconded by Brad Zeller to adjourn at 6:03 p.m. as presented. All votes aye. Motion carried.

A handwritten signature in black ink, appearing to be "Tony Wiggins", written over a horizontal line.