

CEO Board Meeting Minutes
January 15, 2026

Board Chair, Doug Donaldson called the meeting to order at 5:00 p.m.

Roll Call by Introduction and Sign-In Sheet.

In Person:

Doug Donaldson
Robert Schafer
Matt Jones
Larry Schmidt
Tony Wiggins
Dan Bates
Ben Beckwith
Chris Casey
Marsha Mueller

Doug introduced Dan Bates the Workforce Development Board Chair, to the CEO board members. Next he called for a motion to approve the November 6, 2025 meeting minutes:

Motion: A motion was made by Larry Schmidt and seconded by Robert Schafer to approve the meeting minutes. All votes aye. **Motion Carried.**

Executive Director's Report

Matt Jones gave his report and went over the Organizational Charts and stated that the Job Center had a new Career Specialist, Madeline Lee. The CEO Board is fully up to date with the membership but it has been a struggle to get Morgan and Shelby Counties involved with the board meetings. Matt stated that he may ask to Doug reach out to both of the counties. Matt will follow up with an e-mail to Doug regarding Morgan and Shelby Counties. Matt stated that the Workforce Development Board is good and the board has been re-certified. WCDC Board has openings on the board and The CEO Board will have to approve all WCDC board appointments. There are no changes to the Organizational Charts and Matt went over the Performance Report and the numbers are slowly coming up. Core A

Services Report shows the services in the Job Centers and in December 666 services were provide to resource room customers. Georgia Pacific closed the Mount Olive facility, laying off 131 employees and the Job Centers have seen a steady flow of claimants. There have been issues with the IDES system and these issues have been reported to IDES and DCEO. The December UI Report is included in the packet and during the federal government shut down they did not report. Matt received the November UI Report today, January 15, 2026. All 6 county UI numbers are up from this time last year. Also included in the packet are the Labor Market and Job Postings Reports. The Workforce Development Board Certification letter is in the packet. Included in the packet is an article on the North Green Daycare Center and Shelby County is looking at a similar community daycare center. The Fiscal and Programmatic Monitoring is coming up soon. Matt went over the Virtual Reality Headsets and where and how the schools are using them.

Fiscal Officer's Report

Ben presented the Fiscal Reports as of the end of December 2025. Ben went over the current grants found on page 2. PY 24 has \$11,000 left, PY 25 is about has 1/3 spent and will be spent faster going into the year. The Home Illinois grant has had some movement with spending on gas cards, clothes, etc. The 1E grant will be spent out by the end of June and the Supplemental/GRF Grant will be spent down later in the year as we are working with some business for the Incumbent Worker Training Program and the renewal of the lease of the Virtual Reality Headsets. There was a \$100,00 transfer from Dislocated to Adult training. Page 5 shows the funding stream by County, Page 6, Direct Training Obligations, Page 7, Projected Overhead Costs. Ben also went over the 80% Obligations and 50% Direct Training Costs. Currently we are \$158,000 short of the 50% Goal, but this amount should be cut in half by April. Page 15 is the Youth Paid Work Experience Program. We hope to have enrollments for youth paid work experience participants over the summer. The Youth Out Program needs 3 to 4 enrollments by the end of June. Ben went over page 18 that included the voting items that were approved by the Workforce and WCDC Boards; these items were the Transfer of \$100,00 from Dislocated Worker to the 1A Program, the \$100,00 line of credit, the Participant Mileage, approval of the outside auditing firm of Capital Accounting & Audit to conduct the fiscal audit. The deadline for the completion^h of the audit is March 30, 2026 and Ben stated that he does not expect to have any issues. Macoupin County Chair, Larry Schmidt, thanked Ben for a very thorough and detailed report.

Program Manager's Report

Chris Casey informed the board that 216 participants have gone through training. Chris went over the Carry Over Percentage Breakdown and the Participant Breakdown by County & Program Stage as included in the packet. The 1A and 1D numbers will continue to build with the potential Georgia Pacific enrollments. Georgia Pacific in Mount Olive closed its doors laying off 131 employees. IDES, DCEO and the Macoupin and Montgomery County Job Centers participated in 3 days of rapid response events. They hosted 2-days of sessions going over Unemployment, WIOA and Insurance options & the third day was a Job Fair with eleven vendors in attendance. As presented in the packet Chris went over the Career Specialists by County and Participants, 1A, 1D, QUEST and also the breakdown of enrollments by provider. Trucking and Healthcare remain the top career choices. The Core A Services are also broken out by county offices. Chris discussed the WCDC Website Usage Report and the 2.0 update.

WCDC Chair's Report

Matt presented the WCDC Chair's Report. Matt reported on the four voting items presented at the November 20, 2025, WCDC Board Meeting: 1. Transfer of \$100,000, 2. Participant Mileage, 3. Renewal of Annual Bank Line of Credit, and 4. Outside Fiscal Audit Request For Proposal. The next WCDC Meeting will be February 20th, 2026, at 5:00 p.m.

Workforce Development Board Chair's Report

Workforce Board Chair, Dan Bates presented the November 12, 2025, Workforce Development Board Report. Dan stated the board discussed solar and wind farms. Dan reported on the voting items including the \$100,000 transfer and the approval of the participant mileage rates. They also discussed the board certification, etc. Dan stated the Workforce Development Board Meeting Minutes were in the packet. Thursday, May 28, 2026, will be the next Workforce Development Board Meeting.

The next CEO Meeting is April 16, 2026, at 5:00 p.m.


WCDC Chair Doug Donaldson stated that he may know an "at large" member for the WCDC Board. Doug suggested sending a letter to Morgan and Shelby Counties containing the dollar amount and number of participants that WCDC have served in these two counties as a way to encourage CEO participation.

Adjournment

There being no further business:

Motion: A motion was made by Larry Schmidt and seconded by Robert Schafer to adjourn at 5:45 p.m.as presented. All votes aye. **Motion Carried.**

Meeting adjourned at 5:45 p.m.



Doug Donaldson, Chair

Date 7/16/26