



HIRING
Join Our Team!

TRUCK PARTS Mike's Inc is a union shop based in South Roxana, IL. We are currently seeking a skilled Truck Parts Counterperson. Shift 2:30pm AM - 10:30 PM Monday- Friday
Pay starting at \$25 per hour based on experience
5 yrs Experience and following skills required:

- Utilize electronic catalogs, parts/unit reference books and internal computer system to resource information.
- Process orders, billing, credit returns, cores, and transaction reconciliation.
- Answer phone calls from service shops and customers delivering outstanding customer service.
- Fabricating hydraulic hoses.
- Sell parts and accessories to customers and communicate order status.
- Quote jobs and order parts for union technicians in our service department.
- Accurately look up part numbers.
- Process payments cashiered in the Parts Department.
- Well versed in complex vehicle mechanical systems.

Mike's offers excellent benefits and competitive pay. To learn more, apply on Indeed, or contact Human Resources at 618-254-4491 ext 170



SINCE 1965
South Roxana, Illinois

send resume to: hr@mikesinc.com or apply at: mikesinc.com/jobs