

LWIA 21
Workforce Development Board
Business Services Team (BST) Committee Meeting Minutes
May 22, 2025

Robert Heape called the meeting to order at 3:00 p.m.

Roll Call by Introduction and Sign-In Sheet.

Roll Call:

Robert Heape
Matt Jones
Chris Casey
Marsha Mueller
Dr. Val Harris
David Lacy

Remote:

Jennifer Reed
Sheila Cutwright

Approval of Minutes

Robert Heape asked the committee to approve the 5/22/2025 meeting minutes included in the meeting packet.

Motion: It was moved by David, seconded by Jennifer Reed to approve the 5/22/2025 Business Services Team Meeting Minutes as presented. All votes aye. Motion carried.

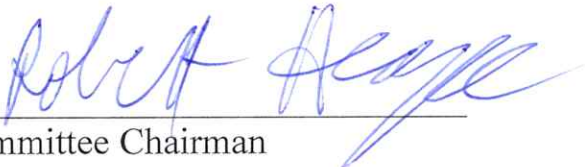
Discussion Points

Members need to continue to share emails, Job Fairs, Employment Opportunities, etc. Matt discussed the WCDC Website, noted that the website has a lot of job postings. The UI numbers for April are way down, Matt noted that the Federal Layoffs are not reflected in the UI numbers. David Lacy stated that IDES does not see Federal Claims. Chris Casey noted that Marsha does the website job postings and keeps the Resource Room Job Board updated. Chris informed the committee that the Carlinsville Job Center has been using the Customer Survey. The survey program has been installed in Jacksonville and soon Litchfield. Chris has not compared the surveys to the foot traffic. Chris stated that there are 36-37 Success Stories on the website. Matt and Chris attended the regional bst meeting last month. Regional Health Care Awareness Week is coming up in August. Chris said that Memorial and St. John's were both at the regional meeting. Chris stated the WIOA/Partners Power Point needs reviewed and updated. If anyone wants to make

changes to their slides let Chris know by July 1, 2025. Power Point Presentation is used in the One-Stop and can be used remotely and shared at public events, Job Fairs, IDOC Re-entry, etc. Graham Correctional was in April and Jacksonville's was in May with 81 in attendance. Robert stated that DRS wants to continue these types of services. Talent Pipeline Management was discussed. Val updated on the Illinois High School Diploma event, Val said there may be an apprenticeship program coming available, a lot of interest in mechanics. Chris addressed the meeting with Laura Snyder to discuss the TCP and formed a committee to involve the partners. Matt discussed the additional grant funding, the entire QUEST Grant has been spent, received and additional \$20,000 for QUEST 2, the Supplemental Grant will end at the end of June, looking into leasing Virtual Reality Headsets for participants/youth to experience different occupational/fields of training and/or employment. Val discussed Virtual Reality Headsets, and other options. Val has a new employee, Dr. Katie Dudley. Sheila Cutwright informed the committee of a Veterans Virtual Workshop for IDOT.

Next Meeting: Thursday, August 28, 2025 @ 3:00 p.m.

Adjournment: 3:30



Committee Chairman



Date