

CEO Board Meeting Minutes
January 16, 2025

Board Chair Doug Donaldson called the meeting to order at 5:03 p.m.

Roll Call by Introduction and Sign-In Sheet.

In-Person:

Robert Schafer
Doug Donaldson
Matt Jones
Marsha Mueller
Larry Schmidt
Chris Casey
Tony Wiggins
Ben Beckwith

Approval of Minutes

Doug Donaldson asked the board to approve the October 17, 2024, meeting minutes included in the meeting packet.

Motion: It was moved by Robert Schafer, seconded by Larry Schmidt to approve October 17, 2024, CEO Meeting Minutes as presented. All votes aye. Motion carried.

CEO Consortium Board Overview & Membership Discussion

Matt Jones went over the organizational charts included in the meeting packet. Earlene Castleberry is the Greene County Chair, Mike Wankel is the Morgan County Chair, and Tad Mayhall is the new Shelby County Chair. Teresa Boehm will act as the Proxy for Shelby County. WCDC will work with the county board chairs to help fill the WCDC & CEO board vacancies.

Matt stated that the EO Monitoring has been completed by Tim Golemo with DCEO. Carlinsville Job Center had no findings, Shelby and Litchfield Offices had minor findings and we will work on correcting those findings. Jacksonville Job Center had multiple findings but the Jacksonville Office must relocate and Matt & Chris will be looking at potential office space.

Matt went over the 15 Performance Measures and explained that we must meet or exceed all 15 measures by the end of June. The Core "A" Services reports are also

included in the packet. IDES November Report is included in the packet. Matt noted that Health Care and Truck Driving remain the high demand occupations.

Matt explained the Pay Transparent Amendments to the Illinois Equal Pay Act. The employer must post the salary range when posting the job if they have 15 or more employees.

Matt informed the CEO Board that the Carlinville Job Center had been mentioned on Facebook page Carlinville Talk of the Town. A customer posted about the outstanding services he received at the Job Center.

The Jacksonville Job Center is looking for a new location. The Litchfield Job Center moved at the end of November and is in the South Litchfield Township Building at 311 South State Litchfield, Illinois.

Matt stated that there will be an upcoming economic development meeting to discuss the CEDS document.

Fiscal Officer's Report

Fiscal Officer Ben Beckwith directed the board to page 2 of his report, which is a breakdown of the current funding. Ben noted that PY 23 is spent out as well as the QUEST 1 Grant. Ben went over the Supplemental Business Grant for Incumbent Worker Training and the Illinois Homeless Grant, 1E Rapid Response Grants. The Fiscal Measures are on page 5. Ben went over 80% and 50% Measures & included in the report is the Breakout by County, Overhead by County. Ben advised the board that the \$100k Line of Credit established with Carlinville National Bank has been renewed.

Program Manager's Report:

Chris directed the board to the LWIA 21 CEO and LWIB Program Oversight Charts included in the packet. The Oversight Report reflects customers served, exits and follow-up. Chris explained the exit and follow-up procedures. The reports also include the Program Breakdowns by Education Provider, Paid Work Experience, etc. Chris addressed the board on the upcoming Monitoring in February and advised that he and staff would be reviewing files prior to the monitoring visit.

WCDC and WDB Chair Reports:

Matt Jones presented the WCDC and WDB Chair updates. Included in the meeting packet are the Meeting Minutes from the WCDC November 21, 2024, meeting and the November 20, 2024, Workforce Development Board Meeting Minutes. Matt informed the board of the Participants Mileage changes, the upcoming Board & Partner Open House, and updated the board of the vacancies on all boards. Matt explained that the WCDC Board oversees the Fiscal and Workforce Development Board oversees the programmatic side of the agency. Matt stated that the boards had

approved 3 updated Policy Letters. Matt went over Performance and Core A Services Reports.

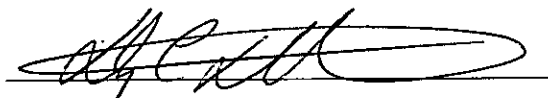
Public Comment

No Public Comment

The next CEO Consortium Board Meeting will be April 17, 2025 at 5:00 p.m.

Adjournment

Motion: It was moved by Larry Schmidt, seconded by Robert Schafer to adjourn, at 5:37 p.m. as presented. All votes aye. Motion carried.



CEO Board Chair

4-17-25

Date