

LWIA 21
Workforce Development Board
Business Services Team (BST) Committee Meeting Minutes
August 22, 2024

Chair Robert Heape called the meeting to order at 3:03 p.m.

Roll Call by Introduction and Sign-In Sheet.

Roll Call:

Chris Casey
Dr. Val Harris
Robert Heape
Matt Jones
Marsha Mueller-Boehler
Betty Scheldt

Remote:

Sheila Cutright
Jennifer Reed

Approval of Minutes

Robert Heape asked the board to approve the May 23, 2024 meeting minutes included in the meeting packet.

Motion: It was moved by Dr. Val Harris and seconded by Matt Jones to approve the August 22, 2024, Business Services Team Meeting Minutes as presented. All votes aye. **Motion carried.**

Discussion Points

Members need to continue to share emails regarding job fairs, employment opportunities, etc. Jennifer Reed mentioned the Springfield Chamber of Commerce In-Person Job Fair next week. Sheila commented that IDES will be sending out email notifications of the Job Fair to all of the IJL registered job seekers in LWIAs 19, 20 and 21. Matt Jones reported that as of October 1, 2024, CEFS will become the grant recipient for LWIA 23. They are looking for an Executive Director, a Business Services Coordinator, Program Manager and Career Specialist. Dr. Harris explained Lewis and Clark is hiring for CEJA jobs as well.

Matt Jones reported on the West Central Development Council and WIOA Partner website. Chris has been updating partner information. Partners may share events. We have been flooding the website with success stories. Partners are welcome to add success stories from their agencies. We are trying to make the site more

interactive for businesses and individuals. Any suggestions to improve the website are welcome.

Matt gave an update on the Regional BST monthly meetings. They discussed hiring events and Manufacturing Week coming up in October. In our area, we hope to have one or two manufacturers open their doors for an open house event. September is Workforce Development Month.

Chris is working on updating the WIOA Partner Power Point Presentation. He's planning on doing an end-of-the-year review.

Robert and our staff have been doing Department of Corrections Re-Entry Events. Robert reported these events will take place at Taylorville, Graham, Western Illinois, Jacksonville, Lincoln, Logan and Decatur Correctional Facilities. The first event will be on September 17th through November 14th. If attending, a person must have a background check. Different agencies will participate. On October 8th, Jacksonville Correctional Center will have a resource fair for folks being released soon.

The Talent Pipeline Management (TPM) training that Chris attended is over and Chris is now certified. TPM is an employer-led, sector focused method of identifying workforce issues and how to meet the workforce needs of the business community.

Matt then discussed the additional grants the agency has been working on. We have two QUEST Grants with one ending June 30th and one lasting until next September and the Supplemental Grant, of which all the current money has been spent. The Walmart Community Grant still has money available in it. We have found out that we are probably going to be a part of the Homeless Illinois Grant. We are a subrecipient with nineteen other counties to serve four of our six counties. This grant will provide training and wrap around services for people that are homeless. This grant does not count toward our performance measures.

Member Comments:

Dr. Harris commented that Lewis and Clark is revamping their non-credit training. Some of the classes are for drone training and CDL B training.

Jennifer Reed discussed the Springfield Chamber of Commerce Job Fair, and she is working on the Jacksonville Chamber of Commerce Employer Directory and Economic Development to get word out about their services.

Sheila Cutright discussed that Illinois Department of Corrections is having a testing and screening session on September 4th at the Springfield Fairgrounds for its Correctional Officer Trainees. Labor Market Information for the local metro area has been released and she will share with members soon.

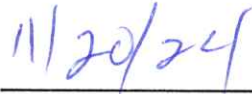
A motion was made to adjourn the meeting.

Motion: It was moved by Matt Jones and seconded by Dr. Harris to adjourn the meeting, All votes aye. **Motion Carried.**

The meeting adjourned at 3:32 p.m.



Robert Heape, Chair



Date