

CEO Board Meeting
April 18, 2024

Board Chair Doug Donaldson called the meeting to order at 5:02 p.m.

Roll Call by Introduction and Sign-In Sheet.

Roll Call:

Robert Schafer
Doug Donaldson
Matt Jones
Marsha Mueller
Larry Schmidt
Chris Casey
Tony Wiggins
Ben Beckwith

Remote:

Trevor Lawson
Bobby Orman

Approval of Minutes

Doug Donaldson asked the board to approve the 1/18/2024 meeting minutes included in the meeting packet.

Motion: It was moved by Robert Schafer, seconded by Larry Schmidt to approve the January 18, 2024 CEO meeting minutes as presented. All votes aye. Motion carried.

CEO Consortium Board Overview & Membership Discussion

Matt Jones went over the organizational charts included in the meeting packet; Matt noted the CEO Board is fully staffed. At the January Meeting, Larry Schmidt volunteered to serve as the Vice-Chair. The current officer's terms expire at the end of June. Matt stated that the officers could remain or they should consider replacements by the next meeting in July.

Included in the meeting packet is the proposed PY 24 CEO Consortium Board meeting schedule.

Motion: It was moved by Larry Schmidt, seconded by Robert Schafer to approve the proposed PY 24 meeting schedule as presented. All votes aye. Motion carried.

Matt stated that the meeting packet included the updated CEO Consortium Agreement. This agreement states that the CEO's agree to the roles assigned to them as members of the CEO Consortium. Matt also presented the CEO and Workforce Development Board Agreement & Multiple Function Agreement with the updated language, etc.

Motion: It was moved by Larry Schmidt, seconded by Robert Schafer to approve the CEO, CEO & Workforce Development Board and Multiple Function Agreements as presented in the meeting packet as presented. All votes aye. Motion carried.

Fiscal Officer's Report:

Fiscal Officer Ben Beckwith directed the board to page 3 of his report, which is a breakdown of the current funding. Ben directed the board to page 4 of the Fiscal Report and went over the Quest 1 & 2 and the Supplemental Grant budgets. Ben also reviewed the Key Financial Metrics, 80% Obligations, Adult & Dislocated Direct Training, Youth Work Experience, Youth Out of School, Budgets, Obligated Budgets, and Projected Overhead Costs Reports, all of which are included in the meeting packet. Ben stated that the Audit for PY 22 has been completed with only minor issues found on the fiscal side. Interviews are scheduled next week for the Part-Time Fiscal position. Matt stated the fiscal house is in good shape and all monitoring/auditing has gone very well.

Program Manager's Report:

Chris directed the board to the LWIA 21 CEO and LWIB Program Oversight Charts included in the packet. The Oversight Report reflects customers served & Chris explained the exit and follow-up procedures. The reports also include the Program Breakdowns by Education Provider, Paid Work Experience, etc. Chris and Dawn Lutz will be attending the Re-Entry Summit at Graham Correctional Facility later in the month. Chris stated that the WCDC website launched May 5, 2023 and has since had over 16,000 total hits

Executive Director's Report:

Matt noted that the WCDC & WDB Boards approved a motion to transfer \$225,000 from 1D to 1A. Matt went over the Performance Measures, IDES-LMI/UI, Core "A" Services Reports and local success stories included in the packet. The WCDC Board will also be conducting its annual review of contractual management staff very soon. Matt stated that Shelby, Scott & Morgan County each have WCDC Board positions open. At the May 16, 2024 WCDC Board meeting they will go into Closed Session to discuss personnel items.

WCDC Board Report

Matt Jones reported for the WCDC Board. Matt discussed a few items and presented the WCDC Board meeting minutes from the March 21, 2024, meeting, which are included in the meeting packet.

Workforce Development Board Report

Matt Jones highlighted the Workforce Development Board Meeting and the meeting minutes dated March 28, 2024, are included in the Meeting Packet.

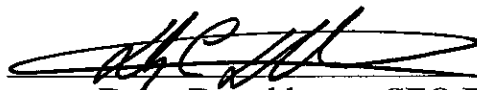
Public Comment

Doug Donaldson, Montgomery County Chair, stated there might be an experienced Economic Developer looking for a position if anyone is interested.

Robert Schafer thanked Matt and Chris for their visit to Westermeyer Industries in Scott County.

Adjournment

Motion: It was moved by Larry Schmidt, seconded by Robert Schafer to adjourn, at 6:03 p.m. as presented. All votes aye. Motion carried.



Doug Donaldson – CEO Board Chair