

LWIA 21  
Workforce Development Board Meeting Minutes  
May 23, 2024

Chair Dan Bates called the meeting to order at 6:00 p.m.

**Roll Call** by Introduction and Sign-In Sheet.

**In Person:**

Dan Bates

Debbie O'Dell (and Lindey Hays)

Dr. Val Harris

Robert Heape

Robert Sancamper

Matt Jones

Chris Casey

Marsha Mueller

Ben Beckwith

David Mansfield

Dick Gloede

David Lacy

Joena Meier

Willie Rees

Chuck McEvers

**Remote:**

Tonya Flannery

Jennifer Russell

**Approval of Minutes**

Dan Bates asked the board to approve the 3/28/2024 meeting minutes included in the meeting packet.

**Motion:** It was moved by Robert Sancamper, seconded by Dick Gloede to approve the 3/28/2024, Workforce Development Board Meeting Minutes as presented. All votes aye. Motion carried.

### **Fiscal Report**

Ben Beckwith went over the Fiscal Budgets beginning on page 2 of the Budget Report included in the meeting packet. Ben went over the current grant funds available.

Ben asked the board to review and approve the Participant Mileage Increase. Participant Mileage would increase to .50 per mile with a \$60.00 per day cap. The increase will have a \$13,000 to \$18,000 impact on the budget. The increase will go into effect July 1 through December 31 and will be revisited at the November 2024 meeting. This increase was presented and approved at the WCDC Board at the May 16, 2024, Meeting.

**Motion:** It was moved by Dick Gloede, seconded by Chuck McEvers to approve the Participant Milage Increase as presented. All votes aye. Motion carried.

Ben referred the board to page 2 of his report, which is a breakdown of the current funding. Ben went over the Formula Grants, QUEST and Supplemental Grants. QUEST 1 will end in September. Ben explained that the Supplemental Grant is being spent on Incumbent Worker Training for Reynolds, Ronk Electrical and other companies. Ben also reviewed the Key Financial Metrics, 80% Obligations, Adult & Dislocated Direct Training, Youth Paid Work Experience, Youth In-School & Out-Of-School, Budgets, Obligated Budgets, and Projected Overhead Costs Reports, all of which are included in the meeting packet. Ben went over the budgets by county, and overhead costs. PY 24 starts July 1, 2024.

Ben stated that Susan Steele has been hired as the new Part-Time Fiscal Assistant to help with filing, travel, Paid Work Experience and other duties as assigned.

### **Program Manager Report**

Chris Casey informed the board of 3 voting items.

- Youth Follow Up Policy – The state's language has been adopted to the new Policy Letter. Chris asked for a vote as presented.

**Motion:** It was moved by Val Harris, seconded by Chuck McEvers to approve the Youth Follow-up Policy Letter as presented. All votes aye. Motion carried.

- 1A and 1D Follow up Policy Letter - The state's language has been adopted to the new Policy Letter. Chris asked for a vote as presented.

**Motion:** It was moved by Dick Gloede, seconded by Val Harris to approve the 1A and 1D Follow-up Policy Letter as presented. All votes aye. Motion carried.

- LLSIL/Poverty Guidelines – Review and adopt the new guideline numbers.

**Motion:** It was moved by Willie Rees, seconded by Dick Gloede to approve the LLSIL/Poverty Guidelines as presented. All votes aye. Motion carried.

Chris informed the board there are currently 65 active participants with 85 in follow-up, 233 total have gone thru the program. Included in the packet is a full break-down by County/Career Specialist. Tracy Parker of Shelbyville started with 3 active participants and currently has 17. Tracy could have as many 31 participants by fall enrollment. Dan stated that the Career Specialists are greatly appreciated and asked for a round of applause. Dan and the board discussed the nursing pathways, trucking policies, etc. Upcoming area events were also discussed.

#### **Executive Director**

Tracy Parker, Shelby County Career Specialist, will be full time on the 1<sup>st</sup> of September. Matt also informed the board that the WCDC Board accepted a new 3 year contract for Chris Casey.

- Matt advised the board that the tentative quarterly meeting schedule is included in the meeting packet. Matt asked that the board accept the quarterly meeting schedule as presented.

**Motion:** It was moved by Bob Sancamper, seconded by Dick Gloede to approve the Quarterly Meeting Schedule as presented. All votes aye. Motion carried.

- Matt went over the Incumbent Worker Program. Westermeyer Industries, Scott County, with 93 employees have applied for 4 employees to receive training in Lincoln Robotics Welding through the Incumbent Work Program. Pugsley Services of Brighton has 4 employees, and they would like to train 2 of these employees through IMEC.

**Motion:** It was moved by Dick Gloede, seconded by Val Harris to approve the Incumbent Worker Projects as presented. All votes aye. Motion carried.

- The MOU, Budget and a waiver to make Lewis and Clark exempt from paying MOU infrastructure costs (they contribute to LWIA 22's MOU). Matt asked for approval as presented.

**Motion:** It was moved by Dick Gloede, seconded by Chuck McEvers to approve the MOU, Budget and waiver as presented. All votes aye. Motion carried.

- The formal bidding process for the One Stop Operator (OSO) is complete. Dan Bates, Willie Rees and Jennifer Russell served on the review committee.

**Motion:** It was moved by Dick Gloede, seconded by Bill Montgomery to approve the One Stop Operator (MAAJCC) as presented. All votes aye. Motion carried.

- The One Stop Certification process is complete. The committee consisted of Dirk Muffler, Joena Meier and Stephanie Stahlhut. The committee visited the Job Center, reviewed services and met staff while following the checklist. The committee visited with a local business participant and an Out of School Youth in PWE. Joena stated the Job Center was well prepared and organized. Joena and the committee enjoyed talking to Noah, who had been employed at the Macoupin County Animal Shelter.

**Motion:** It was moved by Joena Meier, seconded by Willie Rees to approve the One Stop Certification as presented. All votes aye. Motion carried.

- Matt noted the Local and Regional Plans were previously approved & submitted and asked that the board approve any further revisions as requested by the state.

**Motion:** It was moved by Val Harris, seconded by Chuck McEvers to approve moving forward with the Local and Regional Plans future revisions as presented. All votes aye. Motion carried.

- Matt presented the CEO, WDB and the Multiple Function Agreements. These agreements are between all 6 counties and the CEO's. These will be submitted as soon as Shelby County's signatures are received.

**Motion:** It was moved by Val Harris, seconded by Bob Sancamper to approve the CEO, WDB, and the Multiple Function Agreements as presented. All votes aye. Motion carried.

- Matt went over the Performance Report and we are exceeding all measures. Core A services, UI numbers for March and IDES Job Postings are all included in the meeting packet. The board was recently recertified and Lindey Harris will be replacing Debbie O'Dell. Success stories included in the packet are of 2 brothers that completed CDL Training through Jeni in the Jacksonville office. Tracy Parker, Shelby County recently attended several events in Shelby County. Chuck Mc Evers recently hosted an Awards Ceremony in North Greene. Chuck has 1 student going into the Ag Program and 4 attending Lineman Training. A Stronger Workforce For America bill has passed the House and is on the way to the Senate. Matt gave an update on the Homeless Grant. Marsha Mueller gave an update on the Walmart Grant. There have been preliminary discussions on bringing back Economic Development and Jennifer Russell has been a big part of those ongoing meetings.
- At the August meeting there will be a vote for board officers.

### **Partners Reports**

Robert Heape gave the Business Service Report - members need to continue to share emails, Job Fairs, Employment Opportunities, etc. The website has been up and running for a year. Robert suggested the partners visit the website and review their agency information. Val Harris stressed the importance of referrals and the new service integration goals. Greene County Land of Lincoln Legal Aid will be at the Greene County Health Department, June 6, 2024 from 10-12. Ben Beckwith went over the Youth Budget. Chuck Mc Evers has 8 Youth enrolled and Bunker Hill has 2. Val Harris stated Illinois High School Diploma Classes will be held at the Macoupin County Jail.

Debbie O'Dell's last day will be Tuesday. Congratulations to Debbie on her retirement!

Next meeting will be August 22, 2024.

Willie Rees discussed the Chapin Solar Farm and the Greenbelt Powerline.

### **Adjournment**

Adjournment at 7:07 p.m.



Dan Bates, Chair

8-22-2024

Date