

One-Stop Partner Committee Meeting  
March 28, 2024

In Person

Chris Casey  
Alice Bunjan  
Matt Jones  
Betty Scheldt  
Robert Heape  
Marsha Mueller  
Dr. Val Harris

Online

Lesley Savage  
Casey Burgholzer

Matt Jones called the meeting to order and started the roll call which was taken by self-introductions until Dr. Harris joined the meeting.

Matt asked if there were any comments or corrections of the January 25, 2024 meeting minutes included in the meeting packet. There being none:

Motion: It was moved by Casey Burgholzer and seconded by Robert Heape to approve the minutes from the January 25, 2024, One-Stop Partner Committee Meeting as presented. All votes aye, Motion carried.

It was suggested the customer satisfaction responses could be placed in the Job Center Resource Room and also attach one survey on the website for completion.

The referral process is still being look at. Other areas are continuing to work on the process also and several different methods were discussed.

The Service Integration Self-Assessment will be the focus of the agenda at the May 2024 meeting. The report required by DCEO is completed and submitted.

Other Business

Val stated the IBTP PY 23 grant has finished.

The committee has finalized the Customer Satisfaction Self-Assessment to be used as customer feedback. Alice stated that LWIA 22 has PDF forms available. Robert Heape updated on the programs he has available through DRS: Lewis and Clark, in partnership with College for Life programs, are building a bridge for jobs; Jobs 131 career exploration/development and work-based learning for college and/or work transition. Matt Jones reported on the Walmart Grant; one participant came in needing a printer. The money may also be used for participants enrolled in the truck driver training to cover the charge for the DMV report. The agency has two QUEST grants, which are similar to the Dislocated Worker Program with enhanced eligibility. The two grants total \$450,000 for training with 24 or more enrolled participants. The main areas of

training are truck driving and healthcare. The WIOA Supplemental Grant is from the Governor's GRF. This money is for quick turn-around business projects, such as the Incumbent Worker Program, and it must have a high impact. Chris Casey reviewed the Partner Power Point presentation, which is displayed in the Job Center and may be used for partner training, rapid response, etc. Lewis and Clark is moving closer to becoming the HUB for the CEJA program in the Alton area. They will do trade training that is short-term and focused. Casey Burgholzer reported that David Lacy has been hired as supervisor in the Springfield Office starting April 16<sup>th</sup>. He will be replacing Jennifer Miller on the Workforce Development Board. Alice reported on an upcoming Job Fair on April 3<sup>rd</sup> from 9:00 a.m. – 12:00 p.m. at Lewis and Clark. The Job Fair is open to the public and forty employers have confirmed. Val noted that the Illinois High School Diplomacy graduation will be held on June 6<sup>th</sup> with two keynote speakers.

The next meeting will be May 23, 2024.

No further business, the meeting adjourned at 4:16 p.m.

Valerie K Harris  
Chair, Dr. Val Harris

5/23/24  
Date