

Workforce Development Board Meeting
January 25, 2024

In-Person

Dan Bates
Ben Beckwith
Alice Bunjan
Chris Casey
Richard Gloede
Dr. Val Harris
Matt Jones

In-Person

Marsha Mueller
Charles McEvers
Joena Meier
William Rees
Bob Sancamper
Betty Scheldt

Online

Tonya Flannery
Vicki McElroy
Patty Mendoza
Casey Burgholzer
Dr. David Lett
James Timpe
Jennifer Russell

Chair Dan Bates called the meeting to order at 5:56 p.m. Roll call was by self-introductions.

Matt Jones introduced new board member Vicki McElroy-Labor Representative representing IL Labors and Contractors JATP. Other new attendees were Casey Burgholzer, IDES Office Manager for Decatur, Springfield and Carlinville, Dr. David Lett of SCI Regional Training Center and Patty Mendoza, the Director of Adult Education and Literacy at Lincoln Land Community College.

Dr. David Lett of SCI Regional Training Center gave a video presentation of the new Regional Training Center in Litchfield, Illinois. Dr. Lett's answered questions presented to him from board members. He also gave an update of upcoming events at the center.

Approval of Minutes

Chair Bates then asked if there were any comments or corrections on the November 15, 2023 meeting minutes included in the packet. There being none:

Motion: Dick Gloede made a motion and Bob Sancamper seconded to approve the minutes from the November 15, 2023 WDB meeting as presented in the meeting packet. All votes aye. Motion Carried.

Fiscal Officer's Report

Ben Beckwith reviewed the fiscal reports provided in the meeting packet. Ben stated the reports are from the end of December 2023. Ben has been working with the partners on the PY 24 MOU Budget. The MOU budget will be presented at the next meeting for approval. Fiscal is preparing for the upcoming monitoring visit. The monitoring will be the week of Presidents Day, for both fiscal and programmatic. A budget modification has been submitted for the PY 21 Grant per DCEO's request. This modification was to make each line item be within 10% of actual amounts as required. Ben reviewed the QUEST Grants and the Supplemental Grants. Career Specialists are working on enrollments to help meet fiscal requirements.

Program Manager's Report

Chris Casey referred to the charts in the meeting packet. He reviewed the Active Participants Chart, the Exited and Follow-up Charts and the Completed Follow-up Charts as presented. He then explained the Follow-Up and Exiting Process.

Chris went over the changes to Policy Letter #11 and #11.1-- Follow-up Services as presented in the meeting packet. Chris explained the new policy changes to the Bridge Program (Nursing) section. Members asked for explanation of the bridge program. Matt and Chris explained the process and the Career Pathway Planning for WIOA participants.

Motion: A motion was made by Chuck McEvers and seconded by Dr. Val Harris to approve the updates on Policy Letters #11 and 11.1 as presented in the meeting packet. All votes aye. Motion Carried.

Chris asked for an approval of the new changes/requirements to Policy Letter #4 regarding the CDL Program. Participants will now be advised of the following requirements: Scheduled appointment process with career specialists, DMV Report and Letter of Hire.

Motion: A motion was made by Dan Bates and seconded by Chuck McEvers to approve the updates on Policy Letter # 4 as presented in the meeting packet. All votes aye. Motion Carried.

Executive Director's Report

Executive Director Matt Jones is working with the Fiscal Officer & Program Manager in preparation for the upcoming monitoring scheduled for the week of Presidents Day. He then reviewed the Performance Measures, the Core A Services Summary and the unemployment numbers for the area. He discussed the Morgan County Commissioners' appointment of Mike Wankel as the new chair of the County Board, an article on nursing school graduates at St. John's College of Nursing, in which two of them were our participants, and an article on "The Great Resignation." Lastly, he explained the Paid Leave for All Workers Act. All of the above information was presented in the meeting packet. The meeting minutes from the September 28, 2023 Business Service Team, the One-Stop Partner and the Youth Committees are also included in the meeting packet.

Committee Reports

BST – Matt Jones gave a review of the Business Services Team Meeting that started at 3:00 p.m. The meeting focused on business services, the website, the Department of Corrections Re-Entry Program, the Talent Pipeline Management Academy, which Chris has been a part of, and upcoming events and job fairs. We would like to recruit a business member to serve on the committee, so if a private sector business person would like to participate in a half-hour meeting at 3:00 p.m. on the same day as the Workforce Development Board, we would like to have some business input and feedback. If you are interested, please let Matt know.

One-Stop Partner Committee – Chairperson Val Harris discussed the One-Stop Partner Committee meeting held at 3:30 p.m. For cross training purposes, Val gave a presentation on

"It's All in the Design: Introduction to Universal Design for Learning and Human-Centered Design."

Youth Committee—The Youth Committee met at 4:30 p.m., directly after the One-Stop Partner Committee Meeting. Committee Chair Chuck McEvers reported topics of discussion included the possibility of Bunker Hill School starting a program like the one currently being administered at North Greene School. We are waiting on some clarification on some restrictions of funds on construction.

Policy Review Committee—No meeting held.

Partner Reports

Val Harris, Lewis and Clark Community College—Adult Ed classes are starting. Had a rough start due to the weather. The Youth Build Grant is due next week. Lewis and Clark was selected as a finalist for the CEJA Hub.

Patty Mendoza, Lincoln Land Community College—Classes are also starting but have been having problems with the bad weather.

Dirk Muffler, ROE #40—The APC Plan is coming up.

Alice Bunjan, Lewis and Clark Community College—A Job Fair will be held on April 3rd from 9:00 a.m. until noon on campus. Lewis and Clark has a new Pharmacy Tech Program.

Willie Rees, Evergreen Farms—Jacksonville is getting a new grocery store.

Joena Meier, Black Rooster Antiques—Smaller businesses are coming back to the square in Jacksonville.

Bob Sancamper, Labor Rep.—There is not much work out of the hall. Weiland is coming back into Alton. It's about a 500 million dollar project.

Dick Gloede, SCCS Enterprises, Inc.—Shelby is doing a county-wide reassessment of people needing childcare. The response was overwhelming. There are over 300 people wanting childcare in the county. They would like to get the manager of Boys Town to run it.

Tonya Flannery, Litchfield Economic Development—The Industrial Park is working with Ameren and DCEO. The water and sewer lines are in place, electric and roadways are in and drainage is complete. The only thing missing is the utilities from Ameren.

Vicky McElroy, Labor Representative—The Apprenticeship Program at the Litchfield SCI Center is a great program. She is the Apprenticeship Coordinator. She goes around to all the schools and locals trying to recruit apprenticeships to the program. It is a three year program. Students can come in during their Junior Year of high school for 2 hours every morning. If they come back, there Senior Year and finish up their two hours, when they graduate high school they

will have 90% of their apprenticeship program complete. Then, if they are interested in coming into the Labor Union, all they have to do is go in and apply. They would get right in because of the background of knowledge they have already received.

Jim Timpe, *HSHS St. Francis Hospital* – Discussed Pharmacy Tech. Retail Pharmacies are the worst possible environment for a Pharmacy Tech to work. They usually migrate to hospitals, so please keep sending the CNAs and nurses through WIOA funded training.

Other Discussions

The next meeting is scheduled for Thursday, March 28, 2024 at 6:00 p.m. Dick Gloede made the motion to adjourn the meeting at 7:32 p.m.

Daniel Bates

Dan Bates, Chair

3/28/24

Date