

Business Services Team Committee Meeting
January 25, 2024

In Person

Alice Bunjan
Chris Casey
Dr. Valorie Harris
Matt Jones
Marsha Mueller
Betty Scheldt

Online

Sheila Cutright
Tory Davis
Jennifer Reed

The meeting was called to order by Matt Jones at 3:02 p.m. Roll call was made by self-introductions.

The last minutes were from the September 28, 2023 meeting. There was no meeting in November. Matt asked if there were any comments or corrections. There being none, Matt asked for a motion to approve the minutes.

Motion: A motion was made by Val Harris and seconded by Sheila Cutright to approve the BST Meeting Minutes from September 28, 2023 as presented. All votes aye. **Motion Carried.**

Matt explained the sharing of employment and general information through emails and the website. This information is usually shared with our board members.

Caritas is no longer our senior employment provider. National Able has taken it over for our LWIA. This involves the MOU, the Workforce Development Board and the Regional & Local Plans. Linda Kaiser is our representative. She has been attending the MOU and Planning meetings and it is going well.

The next item on the agenda is the WCDC website, which went live in May. Illini Tech has helped generate the site and gives technical support. We tried to make it more user friendly and we now have the capability to enter items directly on to the site. Chris Casey commented that we are now able to connect to our WIOA partners. Illinois Job Link is linked to the site. We have added a local job board where customers can upload and create their resumes and businesses can enter & control their own job openings. Partners can put on live links as needed and it can be updated at any time.

Matt discussed the Regional Business Service Team which includes LWIA 19, 20 and 21. They meet monthly to discuss regional business services, especially in high growth sectors such as healthcare, manufacturing and transportation, distribution & logistics (TDL). This information will all go into the Regional and Local Plans.

Next item discussed is the Partner Power Point Presentation. This is being used for correctional meetings, rapid responses or any other event where partner services are discussed. The Power

Point can be updated at any time. Chris has attended re-entry Events at Jacksonville and Hillsboro Correctional facilities where the Partner Power Point is being utilized to show the participants that will be released where they need to go to get the help to be successful when re-entering society.

Chris explained the Talent Pipeline Management (TPM) training that he and Tory have been attending. The course is wrapping up soon. Chris explained there is a TPM group in Jacksonville and an unofficial manufacturing group in Litchfield.

Matt suggested trying to get a business sector board member to join the committee. He will ask at the Workforce Development Board meeting tonight.

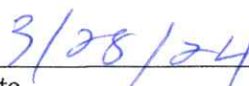
Matt then asked if any committee members had any information they wanted to share.

- Alice from Lewis and Clark - a Job Fair on April 3rd, from 9:00 a.m. to 12:00 p.m. at the Commons. There is also going to be a Career Readiness Event happening on the campus on March 20th.
- Val from Lewis and Clark - a non-credit workforce grant through ICCB may become available for some short-term training. The college was chosen as a finalist for the CEJA Hub. The pre-apprenticeship portion will go straight to the trades training which may begin in April. There is also solar training and energy efficiency training as well as a clean energy bridge program.
- Sheila from IDES – Beardstown Department of Corrections has testing and screening coming up soon. DHS and DCFS has virtual recruitment presentations coming up on February 7th. Department of Corrections will have another testing and screening event in Springfield on February 28th in Springfield.

The next meeting will be on March 28th at 3:00 p.m.

The meeting adjourned at 3:30 p.m.


Robert Heape - Committee Chair


Date