

WCDC Board Meeting Minutes

March 21, 2024

Board Chair Catherine Williams called the meeting to order at 5:00 p.m.

Roll Call by Introduction and Sign-In Sheet.

Roll Call:

Catherine Williams

Harry Starr

Rich Wendel

Gordon Rahe

Robert Quarton

Jeremy Jones

Ben Beckwith

Matt Jones

Marsha Mueller

Chris Casey

Betty Scheldt

Bill Montgomery

Remote:

Trevor Lawson

Approval of Minutes

Catherine Williams asked the board to approve the 1/18/2024 meeting minutes included in the meeting packet.

Motion: It was moved by Robert Quarton, seconded by Harry Starr to approve the January 18, 2024, WCDC Meeting Minutes as presented. All votes aye. Motion carried.

Matt Jones gave a membership update. Michael Wankel needs to appoint a new member from Morgan County to the WCDC Board. The WCDC Board has a few vacancies: Shelby County has two openings and an "At Large Membership" is available. The Organizational Charts are included in the meeting packet. Catherine Williams asked about Debbie O'Dell's standing on the Workforce Development Board since she is retiring. Debbie's replacement is already in place at the Scott County Nursing Home.

Matt stated that the meeting time would remain at 5:00 p.m until further notice or change by the board. There will be a conflict in May due to the fact that the CEO's

meet the same day. Meetings to continue at 5:00 p.m. and will make an adjustment with the CEO's in PY 24.

Fiscal Officer's Report:

Ben asked the board to review and approve the MOU Budget as presented. Ben explained how the MOU Budget/Partners Cost is calculated. Ben also noted the MOU Budget has not significantly changed in 4 years.

Motion: It was moved by Harry Starr, seconded by Rich Wendel to approve the MOU Budget as presented. All votes aye. Motion carried.

Ben referred the board to page 2 of his report, which is a breakdown of the current funding. Ben went over the Formula Grants, QUEST and Supplemental Grants. Ben explained that the Supplemental Grant is being spent on Incumbent Worker Training for Reynolds, Ronk Electrical and Rutland (as well as other possible projects). Ben also reviewed the Key Financial Metrics, 80% Obligations, Adult & Dislocated Direct Training, Youth Work Experience, Youth In-School & Out-Of-School, Budgets, Obligated Budgets, and Projected Overhead Costs Reports, all of which are included in the meeting packet. Board member Bill Montgomery asked what determined someone 1A. Ben went over some of the qualifying factors that would make a participant eligible for training. Ben informed the board that the Monitoring Exit Conference and the Audit are complete.

Executive Director's Report

Matt Jones stated that there are four voting items on the agenda.

1. Management Contractual Evaluations - Voting Item

Matt asked the board to approve the Performance Evaluation Form and process moving forward as presented.

Motion: It was moved by Harry Starr, seconded by Bill Montgomery to approve the Performance Evaluation Form & Process for Contractual Staff as presented. All votes aye. Motion carried.

2. Part-Time Fiscal Assistant Job Posting - Voting Item

Matt asked that the board approve the Fiscal Job Posting as presented.

Motion: It was moved by Rich Wendel, seconded by Gordon Rahe to approve the Part Time Fiscal Position Posting as presented. All votes aye. Motion carried.

3. Submission of Local Plan, Service Integration Self-Assessment and Regional Plan – Voting Item

Motion: It was moved by Gordon Rahe, seconded by Rich Wendel to approve the Submission of the Local Plan, Service Integration Self-Assessment and Regional Plan as presented. All votes aye. Motion carried.

4. Incumbent Worker Training Project (Rutland) – Voting Item

Motion: It was moved by Jeremy Jones, seconded by Rich Wendel to approve the Incumbent Working Training Projects as presented. All votes aye. Motion carried.

Matt presented the Performance Management Report and stated that we are meeting or exceeding 14 of the 15 measures. We have until the end of June to meet or exceed these measures. Also included in the packet are the “Core A”, IDES, Grant information for Manufacturing and 10 Biggest Workforces Challenges article.

Board Vice-Chair Gordon Rahe announced that he is retiring April 19th. Matt and the group wished the best of luck to Gordon as he plans to continue serving on the board.

Program Manager’s Report:

Chris directed the board to the LWIA 21 CEO and LWIA 21 Program Oversight Charts included in the packet. The Oversight Report reflects customers served and Chris explained the exit and follow-up procedures. The reports also include the program breakdowns by Education Provider, Work Experience, etc.

Public Comment

The next WCDC Meeting will be May 16, 2024 at 5:00p.m.

Catherine announced that Greene County will receive their Broadband Grant for the 24.7 million project.

Adjournment

Adjournment at 6:08 p.m.

Andrew Rabe
Chair - Signature

5-16-24
Date